



Role and Responsibilities for the Atacama Astronomical Park General Manager

1) Atacama Astronomical Park

The Atacama Astronomical Park (AAP), created through a concession to CONICYT of 36,347 hectares in the plain of Chajnantor, commune of San Pedro de Atacama, Antofagasta Region, is an initiative that will enhance the region as the world's highest center of astronomy.

As mentioned in the Concession Contract, the AAP is governed by the AAP Board, to whom the General Manager reports.

The central mission of the AAP is to facilitate the installation of scientific astronomy projects in that sector, with the following current objectives:

- To work in collaboration with other projects in the area (e.g. ALMA, TAO, Nanten, and ASTE), in order to ensure the best use of logistical resources in terms of energy and water supply, connectivity, road maintenance and others.
- To engage the local community with the scientific research conducted in the park, through outreach and education.
- To provide development areas for human capital or local industry through collaborative projects with the participating institutions.

2) General Manager Role

The General Manager:

- a) Supports the efficient and effective operation of the AAP projects and prepares for the future through strategic analysis and planning. The General Manager is responsible for cost effectiveness of the AAP in all aspects.
- b) Is responsible to the Board, for the overall conduct of the AAP. The General Manager must provide clear leadership, new initiatives, and direction of a professional management team.
- c) Communicates freely and directly with the Board, CONICYT, the National and Regional Government, local authorities, indigenous leaders, observatories and other entities.

3) General Manager's Specific Responsibilities

Execute the general coordination of all the activities associated with the AAP, among which are:



- a) Administrative Area
 - i) Implementation of the AAP and associated activities.
 - ii) Organize and manage the AAP Users Committee.
 - iii) Administration of Local Communities Fund.
 - iv) Coordinate the Communications area.
 - v) AAP human resources administration: job opportunities, evaluation, etc.
- b) Legal Area
 - i) Regularization of installed projects.
- c) Engineering Consultant
 - i) Environmental Advisory and Supervision.
 - ii) Control of Area of Interest: mining property, water rights, geothermal requests, and easements
 - iii) Security Control.
 - iv) Implementation of shared resources, communications, roads, energy.
- d) Scientific Development Area
 - i) Promotion of the AAP abroad, to the interested institutions.
 - ii) Generate alliances between state and private institutions to provide energy and connectivity to the projects installed in the AAP.

The General Manager will also:

- e) Keep the Board informed and advised of aspects or issues affecting the AAP.
- f) In collaboration with the Board, develop and articulate a vision for the future of the AAP.
- g) Communicate and work cooperatively, effectively, and in a timely fashion with stakeholders to resolve issues and develop initiatives that may affect them.
- h) Set financial strategy in alignment with the recommendations of the Board.
- i) Prepare annual operating plans and budgets subject to the overall policy and strategic guidance of the Board.
- j) Participate in Board meetings providing such input as may be required or necessary to manage the AAP.
- k) Negotiate collaborative arrangements with other organizations as needed.
- l) Work closely with the Ministry of Foreign Affairs for the arrival of new projects and other matters.

4) General Manager Technical experience and skills

The minimum requirements in terms of experience and skills are:



- a) Fluent communication in Spanish and English.
- b) Previous experience as project manager. Regional experience will be positively considered.