TUTORIAL

Uso de la plataforma de registro de información curricular para el concurso "Application Basal Funds 2013 - PIA"



INTRODUCCIÓN

El presente documento tiene como objetivo facilitar el uso de la plataforma de registro de información curricular para el concurso "Application Basal Funds 2013 - PIA"

Esta plataforma está orientada a facilitar y homogeneizar la recolección de información de los investigadores que participan en la(s) propuesta(s).

http://spl.conicyt.cl/



la posee, puede CREAR UNA CUENTA.

CREAR CUENTA: PASO 1



CREAR CUENTA: PASO 2

		SISTE	MA DE AUT	ENTIFICACION		
	Gobierno de Chile	Home	Consultas	Ayuda		
	GENERAL			Editar usuario		
	USUARIO Editar datos Cambiar clave Cambiar correo Solicitudes de Recomendación 		ATENCIÓN: 1. Los campos señalados 2. El RUN es obligatorio er 3. Si usted es Extranjero y obligatorio). El uso del p	con asterisco (*) son obligatorio n el caso de Chilenos y Extranje no reside en Chile, no debe ing pasaporte es opcional.	s. ros Residentes. resar RUN (no es	
	Cerrar Sesión			RUN (*)		0
				Pasaporte		Θ
				Primer nombre (*)		
Notas:				Segundo nombre Apellido paterno (*)		
Complete los dato	os de registro			Apellido materno		
Presione el botón	Guardar.			Nacionalidad (*)	Seleccione	•
 Luego, una vez qu guardados con éxite 	e sus datos hayan o, presione en la p	i sido Destaña		Tipo de visa chilena (sólo extranjeros)	Seleccione / Select	<u> </u>
"Home".				Fecha de nacimiento (*)	Día 🚽 Mes 🚽 Año	•
				Sexo (*)	Seleccione / Select	•
						Volver Guardar

INSTRUCCIONES SISTEMA SPL - CONICYT

GENERAL	Sistemas	
 Sistemas USUARIO Editar datos Cambiar clave Cambiar correo Solicitudes de Recomendación Cerrar Sesión 	ATENCIÓN: Estimado(a) Postulante: Conicyt le da la bienvenida al sistema de postu • Ingresar sus datos curriculares necesarios Conicyt. • Crear e ingresar a sus postulaciones, respo recomendación, patrocinar propuestas, ace investigación. En el caso que usted postule a Financiamiente simplificadas para ingresar el plan de desarrollo postulante diríjase a postulación Curricular F. B continuación no son validas en su caso. Tenga presente que su postulación incorporará	lación integrado, a través del cual podrá: para postular a cualquier concurso onder solicitudes tales como: cartas de eptar participar en un equipo de o Basal diríjase a postulaciones o y para ingresar los CV. del equipo asal. Las instrucciones presentadas a
PORTANTE:	si ya inició una postulación:	onal.
sted debe <u>Acceder</u> a completar el rículum preparado especialmente para el ncurso "Application Basal Funds" de PIA.	 Debe ingresar a su postulación a través de estarán almacenados los datos de su postulación, det abiertos. Para dudas y/o consultas, favor contacte a la n Concurso al cual desea postular. 	l ítem " Mis postulaciones ", donde ulación en curso. berá seleccionar la opción Concursos nesa de ayuda indicada en las bases del
		CONICYT
	Sistemas de Acceso Público	
	Sistema	
	Curriculum de Postulación	Acceder
	Formulario de Postulación	Acceder

Comisión Nacional de Investigación Científica y Tecnológica - CONICYT - Ministerio de Educación - Gobierno de Chile

1. PERSONAL INFORMATION

Nationality *

CHILE

✓ Save & Continue

Applications Basal Funds 2013 - Associative Research Program - CONICYT Maria Meneses Data Remember to fill out the forms IN ENGLISH. All fields marked (*) are mandatory. Personal Information 1 - Personal Info 2 - Education First Name * Marìa 3 - Academic Experience Middle Name * Isabel 4 - Research Lines Last Name * Meneses 5 - Current Working Status 6 - Professional Experience Second Last Name * Cabellos 7 - Productivity Ê Date of Birth * 23-04-1957 8 - Other Relevant Info Male Gender * 9 - Proposal Participation Female 10 - Application Info 7114289-2 RUT * Notas: Passport • Los campos con (*) son obligatorios.

-

• En los listados (Ej: Nationality) ingrese texto clave para facilitar su búsqueda.

• Recuerde presionar "Save & Continue" para guardar su información.

2. EDUCATION

Applications Basal Funds 2013 - Associative Research Program - CONICYT					Welcome, Marìa Menese	s 🔻	
Data Completion	Remember to fill out the forms I	N ENGLISH. Keep on adding Educa	ation Information until you finish an	d then press 'Save & Continue'			
1 - Personal Info	Education						
2 - Education	Add Degree			Education Dograd	c		
3 - Academic Experience				Education Degree	5		
4 - Research Lines	Academic Degree/Professional	Select one	v		Ø	×	
5 - Current Working Status	ntie ^						
6 - Professional Experience	Speciality *			Degree Professional Title Institution	Professional Tit Industrial Engir AACHEN	le neer	
7 - Productivity	Institution *	Select one	-		UNIVERSITY OF		
8 - Other Relevant Info	Other (if not listed			Year Country	2010 ALEMANIA	CES	
9 - Proposal Participation	above)						
10 - Application Info	Year Obtained						
	Country	CHILE	~	Notas:			
				• Los campos con (*) s	on obligator	ios.	
		✓ Add		• En los listados (Ej: Ins texto clave para facilita	stitution) ing ar su búsque	grese eda.	
				• Puede eliminar / mo agregados.	dificar los re	gistros	
			✓ Save & Continue				

3. ACADEMIC EXPERIENCE

Applications Bas	sal Funds 2013 - Associ	ative Research Program - CONICYT		Welcome, Marìa M	eneses 🔻
95 Data Completion	Remember to fill out the forms l	N ENGLISH. Keep on adding Academic Experience until you finish	and then press 'Save & Continue'		
1 - Personal Info	Academic Experi	ence			
2 - Education	Add Academic Experi	ence			
3 - Academic Experience			Academic Experie	nce	
4 - Research Lines	You must repeat this ste current status.	o for all the positions you have held including your		Z ×	
5 - Current Working Status					
6 - Professional Experience	Institution *	Select one	Institution	HUMBOLDT UNIVERSITAT ZU	
7 - Productivity	Other (if not listed above)		Faculty	-	
8 - Other Relevant Info			Department	-	
9 - Proposal Participation	Faculty		Position Type of Contract	Research Assistant Full Time	
10 - Application Info	School		Hours per Week Starting Year	45.0 2010	
	Department		Ending Year Country City	At present CHILE Santiago	
	Position *		Notas:		

- Los campos con (*) son obligatorios.
- En los listados (Ej: Institution) ingrese texto clave para facilitar su búsqueda.

• Puede eliminar / modificar los registros agregados.

3. ACADEMIC EXPERIENCE

Applications Basal Funds 2013 - Associative Research Program - CONICYT					ome, a Meneses 🔻
95 Data Completion	Remember to fill out the forms II	N ENGLISH. Keep on adding Academic Experience until you finish	and then press 'Save & Continue'		
1 - Personal Info	Academic Experie	ence			
2 - Education	Edit Academic Experi	ence at: HUMBOLDT UNIVERSITAT ZU BERLIN	A contantia Function		
3 - Academic Experience			Academic Experier	ice	
4 - Research Lines	You must repeat this step current status.	o for all the positions you have held including your	You	are editing this data	
5 - Current Working Status					1
6 - Professional Experience	Institution *	HUMBOLDT UNIVERSITAT ZU BERLIN 👻	Institution	HUMBOLDT UNIVERSITAT ZU	
7 - Productivity	Other (if not listed above)		Faculty	-	
8 - Other Relevant Info			Department	-	
9 - Proposal Participation	Faculty		Position Type of Contract	Research Assistant Full Time	
10 - Application Info	School		Hours per Week Starting Year Ending Year	45.0 2010 At present	
	Department		Country	CHILE Santiago	
	Position *	Research Assistant	Notas:	-	
			• Cuando esté modifica existente, el formulario	ndo un registro se verá con bo	rdes

de color naranjo.

4. RESEARCH LINES



5. CURRENT WORKING STATUS

Applications Basal Funds 2013 - Associative Research Program - CONICYT					Welcome, Marìa Meneses 🔻
95 Data Completion	Remember to fill out the forms	s IN ENGLISH. All fields marked (*) are	mandatory.		
1 - Personal Info	Current Working	g Status			
2 - Education	Institution/Company/	Metrik			
3 - Academic Experience	Organization *				
4 - Research Lines	Department	TI			
5 - Current Working	Unit	IIE			
6 - Professional Experience	Other	Otro mas			
7 - Productivity	o the				
8 - Other Relevant Info	Position *	Manager			
9 - Proposal Participation	Address *	Eliodoro Yañez 1742			
10 - Application Info	Country *	CHILE			
	Region/Province	Metropolitana		Notas:	
		Motopontana		• Los campos con (*) son obligator	ios.
	City *	Santiago		Recuerde presionar "Save & Cont	tinue"
				para guardar su información.	

6. PROFESSIONAL EXPERIENCE

Applications Basal Funds 2013 - Associative Research Program - CONICYT Marìa Meneses Data Remember to fill out the forms IN ENGLISH. Keep on adding Professional Experience until you finish and then press 'Save & Continue' **Professional Experience** 1 - Personal Info 2 - Education Add Professional Experience **Professional Experience** 3 - Academic Experience You must repeat this step for all the positions you have held. х 4 - Research Lines Ø × 5 - Current Working Status Institution/Company/ Organization * Institution/Company/... Bizagi Co. 6 - Professional Position Researcher Starting Year 2010 Position * 7 - Productivity Ending Year At present CHILE Country Ê 8 - Other Relevant Info Starting Year * City Santiago Type of Contract Full Time 9 - Proposal Participation Hours per Week 45.0 Current Position 10 - Application Info Country * CHILE -

City

Full Time

Type of Contract *

Notas:

- Los campos con (*) son obligatorios.
- En los listados (Ej: Country) ingrese texto clave para facilitar su búsqueda.
- Puede eliminar / modificar los registros agregados.

7. PRODUCTIVITY – STEP 1

Applications Bas	ons Basal Funds 2013 - Associative Research Program - CONICYT				Welcome, Marìa Meneses 🔻	
95 Data Completion	Remember to fill out the forms IN ENGLISH. This entire field is mandatory.					
1 - Personal Info	Productivity					
2 - Education						
3 - Academic Experience	Define Pen N	James	Validate Publications	Add Productiv	ity	
4 - Research Lines						
5 - Current Working Status	Pen Names are used to ma	tch people with their publications. Ye	our current pen names should inc	lude every variation of your name that i	may occur in a	
6 - Professional Experience	citation record. To remove a	a pen name, simply press the "X" nex	kt to it.			
7 - Productivity		Current Pen Names				
8 - Other Relevant Info		Meneses M. 🗙				
9 - Proposal Participation		Meneses, Maria 🗙				
10 - Application Info		Meneses, Marìa Isabel 🗙				
		Meneses, Marìa I. 🗙				
		Meneses, M. I. 🗙		Notas:		
		-		 Agregue todos los nombre Names) con los cuales publi 	s de autor (Pen ca sus artículos	
	Add a	New Pen Name New Pen Name	→ Add	(Ej: Perez, J.)		
			 Save & Continue 			

7. PRODUCTIVITY – STEP 2

Applications Basal Funds 2013 - Associative Research Program - CONICYT			
95 Data Completion	Remember to fill out the forms IN ENGLISH. This entire field is mandatory.		
1 - Personal Info	Productivity		
2 - Education			
3 - Academic Experience	Define Pen Names Validate Publications Add Productivity	v	
4 - Research Lines			
5 - Current Working Status	The next list shows the match between your Pen Names and the publications saved in the repositories: ISI, Scopus and SciELO (Only with a	author	
6 - Professional Experience	affiliation: Chile). You will not have validated publications until you accept/reject those suggested, unless you have done so in previous app CONICYT. Once you accept a publication it will be sent to the list validated.	lications to	
7 - Productivity	if you finished validating your suggested publications you can continue to Step 3		
8 - Other Relevant Info	Validated 6 Suggested 24 Rejected 0		
9 - Proposal Participation	O Filter Notas:		
10 - Application Info	 Sus acciones de verificación serán guardadas automáticamente. Sus acciones de verificación serán guardadas automáticamente. Los artículos "Aceptados" pasarán formar parte de su currículum. Si no encuentra artículos de su prodiríjase al paso 3 y agréguelos manualmente. 	i a opiedad,	
	Complications and mortality of extended gastrectomy for gastric cancer Gastrectomia extendida en cancer gástrico. Evaluación de la morb mortalidad postoperatoria SCOPUS Butte J.M.; Kerrigan N.; Waugh E.; Meneses M.; Parada H.; De La Fuente H.; Visscher A.; Becker F. 2010	ilidad y	

7. PRODUCTIVITY – STEP 3

Applications Ba	sal Funds 2013 - Associative Re	search Program - CONICYT		Welcome, Marìa Meneses
95 Data Completion	Remember to fill out the forms IN ENGLISH.	This entire field is mandatory.		
- Personal Info	Productivity			
- Education		G		
- Academic Experience	Define Pen Names	Validate Pub	plications	Add Productivity
- Research Lines				
Current Working Status	If the publication/production list sugge	ested in Step 2 does not include all of you	ır publication/products, you can ado	those manually.
Professional Experience		add publication/production manually	continue to "8 - Other Relevant Info	
- Productivity		add publication/production mandality		
- Other Relevant Info	Add Publication/Production Manua	ally	Productivity	
Proposal Participation	Select the type of publication/pro	oduct you want to add	Patent	
) - Application Info	Journal Article		Project Managment	Software
	Add Journal Article		User Generated Orrego, R.; Cornejo,	M.; Veliz, J.
	Authors: Format: Last 1. Name, First Name (e.j., Perez, Juan A.) [add Author	[remove]	Accepted	×
	Primary Title (required):		Notas:	
	Secondary Title		Aquí puede agro según su tipo	egar manualmente trabajos
	Title Series		Ingresar los nor	nbres de autor
	lournal Title		correctamente, f colaboradores id fácilmente sus tra	acilitara que sus entifiquen y validen abaios en común

8. OTHER RELEVANT INFO

Applications Base	sal Funds 2013 - Associative Research Program - CONICYT		Welcome, Marìa Meneses 🔻
95 Data Completion	Remember to fill out the forms IN ENGLISH. This entire field is mandatory.		
l - Personal Info	Other Relevant Info		
2 - Education	Human Capital Training		
3 - Academic Experience	Indicate the number of thesis directed or co-directed by academic degree (undergraduate, Master's, PhD training associated with the Development Plan, considering the last 3 years. Consider aspects such as up). Present any experience related to hu	man capital
4 - Research Lines	undergraduate and graduate theses and other human capital training activities related to the Developmen	it Plan.	i ooting of
5 - Current Working Status			
6 - Professional Experience			
7 - Productivity			
8 - Other Relevant Info			
9 - Proposal Participation			
10 - Application Info			
		Notas:	
		Todos los campos de la seco	ción "Other
		sub-sección "Award/Distinct	ion"

9. PROPOSAL PARTICIPATION

Applications Bas	sal Funds 2013 - Assoc	ciative Research Program - CONICYT	Welcome, Marìa Meneses 🔻					
95 Data Completion	Remember to fill out the forms	ember to fill out the forms IN ENGLISH.						
1 - Personal Info	Proposal Partici	Proposal Participation						
2 - Education	You may register as a par	ou may register as a participant in more than one proposal of this contest depending on your category within the center (Guidelines number 1.4 D, E						
3 - Academic Experience	& F; number 2.1.4). Your r	ecorded data will appear in each of the applications made to this contest.						
4 - Research Lines	Proposal name	Name of Proposal 1						
5 - Current Working Status	Position	Main Researcher (Central Tear -						
6 - Professional Experience								
7 - Productivity	Select Proposal Director	Rodrigo Javier Orrego Ramos (rorreg 💌						
8 - Other Relevant Info								
9 - Proposal Participation		Save & Continue						
10 - Application Info								

Notas:

 Si usted es el Director de la propuesta seleccione Position: Director. ATENCION: Esta acción no la podrá deshacer.

• Como Director su nombre quedará disponible en la lista "Select Proposal Director", para que otros investigadores lo identifiquen.

9. PROPOSAL PARTICIPATION – Caso "Other Researcher" or "Main Researcher (Not Central Team)"

Applications Bas	sal Funds 2013 - Asso	ciative Research Program - CONICYT	Welcome, Marìa Meneses 🔻				
95 Data Completion	Remember to fill out the forms	IN ENGLISH.					
1 - Personal Info	Proposal Partici	Proposal Participation					
2 - Education	You may register as a participant in more than one proposal of this contest depending on your category within the center (Guidelines number 1.4 D, E						
3 - Academic Experience	& F; number 2.1.4). Your r	ecorded data will appear in each of the applications made to this contest.					
4 - Research Lines	Proposal name	Name of Proposal 1					
5 - Current Working Status	Position	Main Besographer (Not part of -1					
6 - Professional Experience	Position						
7 - Productivity	Select Proposal Director	Rodrigo Javier Orrego Ramos (rorreg 💌					
8 - Other Relevant Info							
9 - Proposal Participation	lf you are in the ca enter here the na	ategory of "Other Researcher" or "Main Researcher (Not part of Central Team)" in another proposal of this conte me of the proposed Development Plan or Centre and its role as a participant in the proposals outlined.	st, please				
10 - Application Info							
	Proposal name	Proposal Name					
	Position	Main Researcher (Not part of (
	oli in the i						

10. APPLICATION INFO... STATUS : 95%

Applications Bas	al Funds 2013 - Associative Rese	arch Program - CONICYT		Welcome, Marìa Meneses 👻
95 Data Completion				
1 - Personal Info	Application Status (95%)			
2 - Education	You required information is	not complete yet. Once you fill all the requested data, you	will be able to submit your application	n.
3 - Academic Experience				
4 - Research Lines	Application Information			
5 - Current Working Status	Proposal name	Propuesta 1		
6 - Professional Experience	Position	Main Researcher (Central Team)		
7 - Productivity	Director	Rodrigo Orrego (rorrego@gmail.com)		
8 - Other Relevant Info	Personal Info			
9 - Proposal Participation	First Name	Marìa		
10 - Application Info	Middle Name	Isabel		
	Last Name	Meneses		
	Second Last Name	Cabellos		
	Date of Birth (dd/mm/yyy)	23/04/1957	Notas:	
	Gender	Female	Usted debe completar el 10 información para poder envi	00% de su iarle su

Currículum al Director de la propuesta.

10. APPLICATION INFO... STATUS : 100% - COMPLETED

Applications Basal Funds 2013 - Associative Research Program - CONICYT



ya no podrá modificar sus datos.

Data Completion								
1 - Personal Info	Application Status (100%))						
2 - Education								
3 - Academic Experience	You have now completed 100% of the requested information. Would you like to send your data to the Proposal Director now?							
4 - Research Lines	Important: Please, check your information prior to submitting it. After pressing "Submit", you will not be able to access this form any more. You will receive an email as a back up of this registration process. An email will be also received by your proposal director(s) in order to inform							
5 - Current Working Status	him/her that you have registered your CV.							
6 - Professional Experience		🖌 Submit						
7 - Productivity								
8 - Other Relevant Info								
9 - Proposal Participation	Application Information							
10 - Application Info	Proposal name	Propuesta 1						
	Position	Main Researcher (Central Team)						
	Director	Rodrigo Orrego (rorrego@gmail.com)	Notas:					
	Personal Info		Cuando presione el botón "Submit" se					
			directores asociados a su(s) propuesta(s)					
			• ATENCION: Una vez que presione "Submit"					

VISTA: DIRECTOR ... DE LA PROPUESTA

Applications Basal Funds 2013 - Associative Research Program - CONICYT					Welcome, Rodrigo Orrego				
100 Data Completion	Remember to fill out the forms IN ENGLISH. All fields marked (*) are mandatory.								
😰 Dir. Dashboard	Personal Information								
1 - Personal Info	First Name *	Rodrigo • Los investigadores con "				n "Position:	"Position: Director"		
2 - Education	Middle Name *	Middle Name * Javier Middle Name * Javier Verán una sección especial donde podrán visualizar el estado de la información de se investigadores asociados en este proceso. • Desde aquí podrá descargar los PDF para proceder con la postulación al concurso.					podrán jón de sus proceso. PDF para curso.		
	sai funds 2013 - Asso	clative Researc	n Program - C	UN					rigo Orrego 🎽
Dir. Dashboard K To Personal View	Director » Here you	ı can review all the ap	oplicants that have	selec	ted you as their Director				
	Display 50 - records					Search:			
	Application Status	Name 🗘	Email	¢	Position	\$	Last Update	PDF	¢
	Pending	Rolando Castillo	rcastillo@conicyt.cl		Main Researcher (Central T	eam)	27/08/2013		-
	Pending	Marìa Meneses			Main Researcher (Central T	eam)	31/08/2013		-
	Pending	Jaime Véliz			Main Researcher (Central Team)		27/08/2013		-
	Sent	Miguel Cornejo			Other Researcher		29/08/2013	Download CV as PDF file	
	Showing 1 to 4 of 4 entrie	25							« 1 »

TUTORIAL

Uso de la plataforma de registro de información curricular para el concurso "Application Basal Funds 2013 - PIA"

