



**OPERATING PROCEDURES FOR THE HUMAN CAPITAL DEVELOPMENT PROGRAM
BETWEEN THE
THE NATIONAL COMMISSION OF SCIENCE AND TECHNOLOGY RESEARCH –
CONICYT, AND HARVARD UNIVERSITY**

PURPOSE

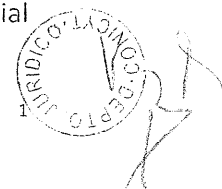
This document is adopted pursuant to the agreement on the CONICYT and HARVARD Human Capital Development Program dated September 23rd, 2011 (the “Agreement”) and is intended to outline the general operating procedures and funding expectations under the CONICYT and HARVARD Human Capital Development Program (the “Program”) in order to clarify the expectations of the parties and to facilitate the distribution of the scholarships and benefits. These operating procedures will be monitored by the Coordinating Committee described in the Agreement to ensure the efficient operation of the Program.

Pursuant to the Agreement, CONICYT and HARVARD will support funding for students participating in the Program with the goal that all Chilean students admitted to eligible PhD programs at Harvard will be fully funded.

Support for PhD PROGRAMS

Within the limits set out in Section 2 of the Agreement, Chilean students admitted to eligible HARVARD PhD programs will be jointly funded by CONICYT and HARVARD.

CONICYT commits to pay tuition and fees for the first, second, third, and fourth years of studies of students selected under the terms of the Agreement. Harvard will pay the tuition and fees in the fifth and sixth years of studies of the students selected under the terms of the Agreement. CONICYT will pay a living stipend of the students in the first, second, third, and fourth years of study at Harvard under the terms of the Agreement. Harvard will pay a complementary amount for the living stipend with the objective of meeting the normal standards for support for Harvard students during the first, second, third, and fourth years of study of the students. In addition Harvard will pay the full living stipend during the fifth and sixth years of study in the natural sciences and for the third, fourth, and final year of study in the humanities and social sciences.



CONICYT will pay medical insurance during the first, second, third, and fourth years of study. Harvard will pay a complement for health insurance to meet the cost of health insurance at Harvard during the first, second, third, and fourth years of study, and will pay the entire cost of health insurance during the fifth and sixth years of the duration of study.

Standard levels of support for particular degree programs are set forth in the tables below. Tables 1, 2 and 3 state which parties will be responsible for tuition, living support and other named items in each year. The figures in Tables 4 and 5 indicate the minimum amounts to be financed by the Parties; it is intended that these figures will be adjusted annually, beginning with the 2011-12 academic year. The amounts financed by CONICYT will be determined by the decree that regulates Becas Chile in the corresponding year. Amounts provided by Harvard will supplement CONICYT grants to the degree allowed by Harvard department regulations and standards set by the University. The parties, through mutual agreement, can modify the agreed amounts.

Table 1

Standard Support for PhD Students in Natural Sciences						
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6
Tuition Coverage	CONICYT	CONICYT	CONICYT	CONICYT	HARVARD	HARVARD
	100%	100%	100%	100%	100%	100%
Living Support	CONICYT will be responsible for a standard monthly allowance which, with a supplement from HARVARD, will bring the level of support to the usual academic program standard				HARVARD	HARVARD

Table 2

Standard Support for PhD Students in Social Sciences and Humanities					
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	FINAL YEAR
Tuition Coverage	CONICYT	CONICYT	CONICYT	CONICYT	HARVARD
	100%	100%	100%	100%	100%
Living Support	CONICYT will be responsible for a standard monthly allowance which, with a supplement from HARVARD, will bring the level of support to the usual academic program standard				HARVARD

Note: In Tables 1 and 2, tuition coverage of 100% means that the named party will support 100% of the applicable tuition for each year of the program of study. Annual Harvard tuition for PhD students in years 3 and 4 is typically 26% of the tuition for years 1 and 2.

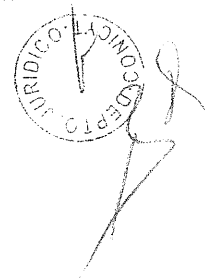


Table 3

Additional Support to be provided by CONICYT				
	YEAR 1	YEAR 2	YEAR 3	YEAR 4
One roundtrip air ticket (economy)	CONICYT One way to Boston	NO	NO	CONICYT One way from Boston
A monthly allowance for the spouse (\$150)	CONICYT	CONICYT	CONICYT	CONICYT
A monthly allowance for each child (\$75)	CONICYT	CONICYT	CONICYT	CONICYT
A one-time settlement fee (\$500)	CONICYT	NO	NO	NO
A one-time return fee (\$500)	NO	NO	NO	CONICYT
Yearly allowance for books (\$300)	CONICYT	CONICYT	CONICYT	CONICYT

Table 4

Indicative Financial Table for CONICYT-Harvard Doctorate in Natural Sciences
Base year 2010-2011, US\$

		Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5	Yr. 6
Tuition and Fees	CONICYT	34976	34976	9094	9094	-	-
	Harvard	-	-	-	-	2314	2314
Living Stipend	CONICYT	17952	17952	17592	17952	-	-
	Harvard	12048	12048	12048	12048	30000	30000
Medical Insurance	CONICYT	800	800	800	800	-	-
	Harvard	2154	2154	2154	2154	2954	2954

Table 5

Indicative Financial Table for CONICYT-Harvard Doctorate in Humanities and Social Sciences
Base year 2010-2011, US\$

		Yr. 1	Yr. 2	Yr. 3	Yr. 4	Final Year
Tuition and Fees	CONICYT	34976	34976	9094	9094	-
	Harvard	-	-	-	-	2314
Living Stipend	CONICYT	17952	17952	-	-	-
	Harvard	9648	9648	27600	27600	27600
Medical Insurance	CONICYT	800	800	800	800	-
	Harvard	2154	2154	2154	2154	2954

Under Chilean law the conditions of BECAS CHILE awards require scholarship recipients to return to Chile as a condition of the scholarship, the terms of the grant will allow the students sufficient time to complete their degree, under full compliance of BECAS CHILE. Harvard has no obligations with respect to student compliance with the requirement of return to Chile.

ELIGIBLE PhD PROGRAMS

As of the date of the agreement, candidates for the following doctoral degrees are eligible for support under this Program:

Faculty of Arts and Sciences PhD Programs	
<p>African and African American Studies Anthropology Architecture, Landscape Architecture, and Urban Planning Astronomy Biological Sciences in Dental Medicine Biological Sciences in Public Health Biological and Biomedical Sciences Biology, Immunology Biology, Molecular and Cellular Biology, Neuroscience Biology, Organismic and Evolutionary Biology, Virology Biophysics Biostatistics Business Economics Celtic Languages and Literatures Chemical Biology Chemical Physics Chemistry and Chemical Biology Classics Comparative Literature Earth and Planetary Sciences East Asian Languages and Civilizations Economics Engineering and Applied Sciences, School of English Film and Visual Studies Germanic Languages and Literatures</p>	<p>Government Health Policy History History of American Civilization History of Art and Architecture History of Science Human Evolutionary Biology Inner Asian and Altaic Studies Linguistics Mathematics Medical Sciences Middle Eastern Studies Music Near Eastern Languages and Civilizations Organizational Behaviour Philosophy Physics Political Economy and Government Psychology Public Policy Religion Romance Languages and Literatures Slavic Languages and Literatures Social Policy Sociology South Asian Studies Statistics Systems Biology</p>

ADMISSIONS APPLICATION PROCESS

Interested students must apply directly for admission to HARVARD. Admissions decisions for PhD degree programs are normally made between February and March. Admissions decisions will be made by the Harvard department according to its customary procedures.

Interested students and scholars desiring to be funded under this Program should inform Harvard and must deliver the required CONICYT paperwork by the CONICYT deadline in preparation for matriculation at HARVARD for September of the same year. Once CONICYT receives the necessary documentation from both Harvard and the applicant, CONICYT will have



a period of 30 working days in which to sign the contract with the scholarship recipient having received all the necessary documentation and having examined the eligibility of the selected student to proceed to the signing, concluding the process of granting the scholarship. The parties will comply with the Timeline in ADDENDUM N° 1.

CONTRACT AND REPORTING OBLIGATIONS OF RECIPIENTS

Harvard will require a copy of the CONICYT contract for each individual student participating in the Program for its records, subject to the approval of the grantee.

All scholarship recipients will be required to file bi-annual report describing their academic program with CONICYT.

Harvard should send information to CONICYT each semester to ensure that the student is in good academic standing.

COMMUNICATION BETWEEN THE PARTIES

In order to assure the best implementation of this Program and Operating Procedures, all Parties will do their best to maintain frequent communication, by means of the relevant persons designated by each institution.

PAYMENTS

CONICYT will pay tuition directly to HARVARD. Maintenance stipend, airfare, health insurance fees, relocation fees and other amounts in the tables above will be paid directly to the students. For more details please see the attached ADDENDUM N° 2.

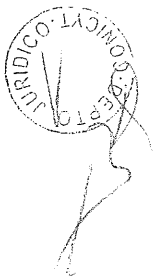


ADDENDUM N° I

TIMELINE

- This schedule for timely payments to students and Harvard is an essential feature of the Program.

STUDENTS WHO APPLY TO HARVARD ADMISSION AND START STUDYING DURING THAT SAME YEAR		
DATE	ACTION	RESPONSIBILITY
December-January	Student applies for admission to Harvard PhD programs ¹	Students
April 30	HARVARD provides CONICYT with list of students who have accepted offers of admission	HARVARD
30 working days	Students sign scholarship contract with CONICYT, subject to examination of the eligibility of the selected students and having received all the necessary documentation.	Students
July-September	CONICYT will begin payments to students and to HARVARD	CONICYT



¹Harvard schools and departments have various application deadlines beginning on or about December 1st each year. Some departments accept applications as late as March

ADDENDUM N° II

CONICYT TUITION FEES PAYMENT PROCEDURE²

Invoices should be sent to the following e-mail account: tuition-fees@conicyt.cl. Universities should send individual invoices containing the following information:

- Grantee's full name
- Description of charges
- Coverage period (per semester, annum, etc)
- Total amount of charges
- Balance to pay
- Awards/Credits as per Agreements signed with the Government of Chile

Universities Bursar's offices (University Bank Information) should complete the attached form in order to send bank transfers.

CONICYT takes about two to three weeks to process payments once invoices are received. Invoices should be individual in order to be processed.

Contact person at CONICYT's Financial Department:

Subdirector de Operaciones

Phone number: 56-2-365 4474

UNIVERSITY BANK INFORMATION	
Beneficiary's bank	
ADDRESS	
SWIFT Number	
IBAN / ABA Routing	
BSB	
Account number	
Beneficiary's name	
Student name, Program, CODE	

² Only Mandatory and Tuition Fees will be paid to university. Grantees receive monthly stipend allowance + settling in allowance, + books allowance + health insurance + other payments as per agreement.

